

# PED LEVEL

# 1

**SPECIFIED PEDS ARE ALLOWED**  
**Please turn OFF all mobile devices**



# **Welcome to the Community Action Council**

## **Welcome Remarks**

### **Old Business / Due Outs**

# MEDCOM MEDICAL ASSISTANCE GROUP

## Wounded Soldier and Family Hotline & Ombudsman Program

**Mrs. Richalen Hines**

**757-314-7539**

**BB 757-272-3365**

**Mr. Frank Howard**

**757-314-7542**

**BB 757-284-6714**

### Why Are Ombudsmen Here?

**Advocate for the Soldiers in Transition**

**Serve as a liaison between the MEDCOM, the Soldier and their families, and the MTF Commander**

**Assist with resolution of concerns that come through the WSFH hotline**

**Assist Soldiers and family members, and Retirees through the MHS (Military Healthcare System)**

**Assist Veterans with contacting Subject Matter Experts for their concerns**

### Why Contact an Ombudsman?

**Treated unfairly**

**Uncertain about policy, procedure, or regulations**

**Problem requiring negotiation or facilitation**

**Find out who has the authority to make an exception to policy**

**Know the right person to direct a complaint/concern to**

### Typical Issues

**Disciplinary matters  
Discrimination  
Harassment  
Medical concerns  
Financial concerns  
Housing concerns  
Privacy concerns**

**Unethical behavior  
Interpersonal communications  
Safety  
Documentation failure  
Privacy  
Medical Board Concerns  
VA questions**

### Who We Serve

**Joint Base Langley-Eustis  
Ft. Story  
Ft. Lee  
Richmond, Poly-Trauma Center  
Any Soldier, Family Member, Veteran, Retiree, or  
Civilian that calls or comes to our office**



# The Community Action Council (CAC)

## Due-Out/Update from 17 Nov 17 Session

**Due-Out: Part 1** - Can Family Members (FM) be enrolled in AtHoc

**Part 2** – Are we meeting the intent/need of the population for emergency notifications

**Update: Part 1** – As of 12 Oct 17 Fort Lee has the ability to enroll FM in AtHoc under the sponsors account. Information has been shared with organizations on how to enroll a FM; instructions will also be provided as a handout during this session as a takeaway.

**Part 2** – Conducted test of AtHoc (15 Nov) to determine how many FM have an active registration and how many received the test notification. (NOTE: FM are registered via their authorized sponsor to access a GOV computer system).

**Registered Family:** 188

**FM Acknowledgement of test message:** 20 or (11% of registered FM)

**Way ahead:** Recommend registration of FM utilizing the sponsor update (self-registration) field to bridge the emergency communication gap as the way forward for units, agencies, organizations that are authorized to use the HQDA enterprise solution for emergency messaging via text, telephone and/or email.

**POC:** Scott Brown, (804) 734-6436, [scott.l.brown12.civ@mail.mil](mailto:scott.l.brown12.civ@mail.mil)



## Delivery Summary

See how well the alert is doing - this **bar chart** displays an overview of the alert's progress displaying number of users targeted, sent and responded including breakdown of all the responses.

Result based targeting may be initiated by clicking on the number.

The number of targeted users and the number of users to whom the alert is sent may be different. [Learn Why](#)

**Targeted:**

6769

Device	Targeted	Sent	Responded	Rsp1	Rsp2	No-Rsp
Email - Family	96	91	2	2	0	89
Phone - Family	188	153	14	13	1	139
Text Messaging - Family	82	75	6	5	1	69

**Sent:**

6652



**Responded:**

3143



47.25% of sent

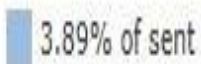
**Rsp1: Acknowledge**

2884



43.36% of sent

**Rsp2: No longer assigned to For...** 259



3.89% of sent

**No-Rsp:**

3509



52.75% of sent

# The Community Action Council (CAC)

## Due-Out/Update from 17 Nov 17 Session

**Due-Out:** Speeding in housing

**Update:** The PMO met with members of the housing community to discuss their concerns about speeding in the neighborhoods.

**Way Ahead:** The PMO is conducting speed surveys in the housing areas. Upon completion of the surveys they will develop a traffic enforcement plan which will consist of community education and traffic enforcement. PMO will follow up with the Families and provide an update on the progress.

**POC:** Louis Ostmann, (804) 734-6503 [louis.p.ostmann.civ@mail.mil](mailto:louis.p.ostmann.civ@mail.mil)



# The Community Action Council (CAC)

## Due-Out/Update from 17 Nov 17 Session

**Due-Out:** Feasibility of additional crosswalks in housing

**Update:** The Property Management Team does not have the authority to place traffic control devices within the RCI footprint without the Traffic Review Board's (TRB) approval. The TRB is the approving authority for additional crosswalks on the installation. Approval must be based on guidance and criteria received from the Surface Deployment and Distribution Command Transportation Agency. Review of guidance and criteria including pedestrian crossing volume, two way traffic volume, distance from controlled intersection, and gap in sidewalk shows this request cannot be approved.

**Way Ahead:** Pedestrian safety standards will be republished to all Fort Lee Family Housing residents. Drivers are encouraged to remain alert when traveling the neighborhood roadways, stay below the posted speed limits, direct parents to accompany their students to the bus stops, and wear reflective clothing during low-light conditions.

**POC:** Mr. Albert Williams, Housing Division Chief, [albert.g.williams.civ@mail.mil](mailto:albert.g.williams.civ@mail.mil)



# The Community Action Council (CAC)

## Due-Out/Update from 17 Nov 17 Session

**Due-Out:** Private Organizations (Do we have a limit on Troops Girl/Boy Scouts); What is the rules for non-affiliated Troops to Fort Lee (but with authorized DoD/DA Dependents) within the Troops being authorized to solicit donations/sale on the installation

**Update:** Girl Scout Troops that are approved, by the Garrison Commander, to operate as a Fort Lee Private Organization are governed by AR 210-22. Per Mrs. Kathleen Sestak, Girl Scouts of the Commonwealth of VA council's Senior Director of Membership Recruitment & Placement, Troop membership is determined by the Girls Scouts of the United States of America standards. The total membership for a Troop is dependent on several factors but paramount is safety ratio of girls to adults.

All Girl Scout money-earning activities are governed by AR 600-29. Hereto, per AR 210-7 and local policies, Troops other than approved Fort Lee Private Organizations, are not authorized to solicit or sell on Fort Lee.

Girl Scout Troops requiring to come on Post as a Private Organization must get SJA review and authorization by the Garrison Commander.

**Way ahead:** The FMWR Directorate provides oversight of Private Organizations.

**POC:** Ed Manuel, Chief, NAF Support Services Division, 804-734-7185



# The Community Action Council (CAC)

## Due-Out/Update from 17 Nov 17 Session

**Due-Out:** What are the Commercial Solicitation rules for Soliciting on Fort Lee?

**Update:** Requirements for Commercial Solicitation include:

- 1) The person or organization must obtain written permission from the Garrison Commander.
- 2) The person or organization is licensed under applicable Federal, State, or municipal laws and has complied with post regulations.
- 3) Soliciting in Government Family Housing will be in accordance with AR210-50, installation and RCI policies.
- 4) Sale of life insurance products and securities are in accordance with AR210-7.
- 5) Approved on-post financial institutions and non-Government non commercial organizations may only provide education programs in accordance with AR210-7.
- 6) Commercial sponsorship of MWR programs or events may not be used as a means to obtain personal contact information for solicitation purposes without permission.
- 7) Must pass the background checks and get an access pass on Fort Lee.

**Way Ahead:** The rules above are not all-inclusive and therefore all requests must be reviewed by the SJA prior to approval by the Garrison Commander.

**POC:** Edmund A. Manuel, C/NAF Support Services Division, 804-734-7185



# CAC Briefings





# The Community Action Council (CAC)

## 23<sup>rd</sup> Quartermaster Brigade



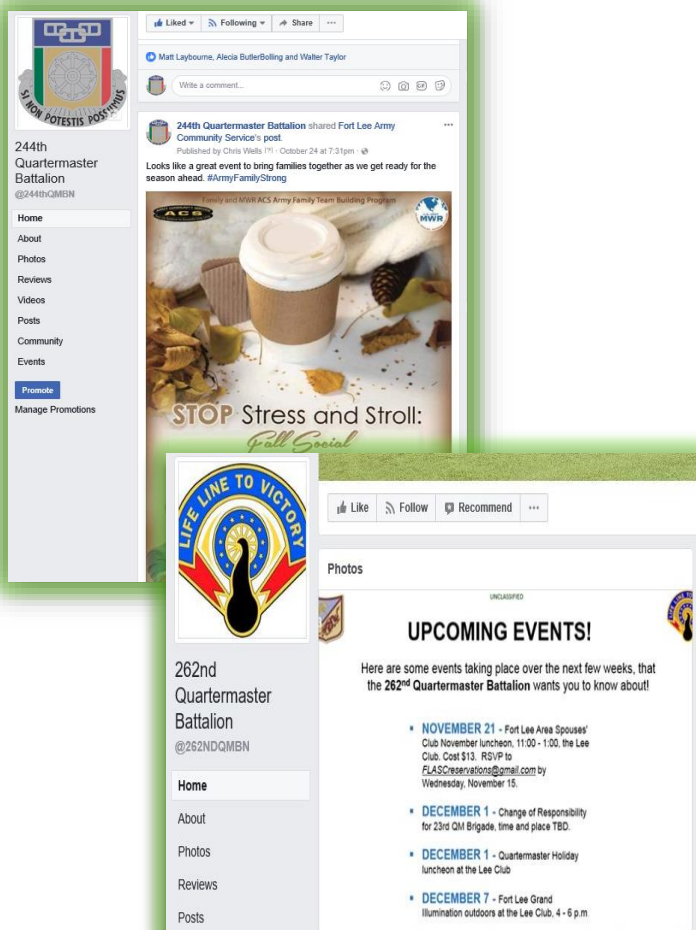
# HBL Rear Detachment Activities

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
16/17	18	19 Rear D Stand-Up	20 In-Processing Accountability	21 A: CBRN/ Land Nav Training  B: Garrison Detail	22 A: Garrison Detail (AM)  B: CBRN Training/ Land Nav Training (AM) Warrior Zone 1200-1700 Swaders 1300-1500 (\$15 indoor /\$25 outdoor) VCU Basketball Game	23 Day Passes  Paintball Unit funded 1300-1600
24 Worship Services  Day Passes  No MWR Activities  Christmas Eve at the USO (TBD)	25 No Unit Training Day Passes Christmas morning with FRG	26 A: Call for Fire Trainer and EST  B: Garrison Detail  QM/OD Sports day 0800-1300	27 A: Garrison Detail  B: Call for Fire Trainer and EST  Lunch and Free Bowling MWR (1130)	28 A: PMCS and Weapons  B: Garrison Detail  Paintball and Rock Wall (0930 )	29 A: Garrison Detail  B: PMCS and Weapons  Bowling 1300-1500 (\$6/ SM) USAG Swaders 1200  Movie Night	30 Day Passes No MWR Activities  SHARP Survivor brief (1300)
31 Worship Services  Day Passes  VCU Basketball Game	1 No MWR Activities  No Unit Training  Day Passes	2 A: Garrison Detail  B: Garrison Detail  Warrior Zone 1200- 1700	3 Prep for return Soldiers to Units Accountability	4 Return Soldiers to Units  Rear D Stands Down	Legend:  Unit Sponsored Events  Garrison Sponsored Events  Day Passes – On Post Only	
COL Adam W. Butler/804.734.7188/adam.w.butler.mil@mail.mil			UNCLASSIFIED 11 of 56		<div><div></div><div>5 December 20</div></div>	

# The Community Action Council (CAC)

## 23<sup>rd</sup> Quartermaster Brigade

- Martin Luther King Jr Observance, 18 Jan 2018
- Active communication through Facebook pages for unit events, Fort Lee activities and services.
- Monthly BN FRG Steering Committee
- Adopt-A-School program; 1 school per company
- Volunteer activities in the surrounding community
  - C Co - 17 JAN N.B. Clements Junior High Reading Program PIE
  - R Co – 25 JAN Prince George High School – JROTC Support
  - U Co – 07 FEB North Elementary Accelerated Readers Program
- Active Company FRG programs:
  - A Co/G Co – 13 DEC Holiday Party
  - B Co – 25 DEC Holiday Event for Rear Detachment
  - C Co – 25 JAN Family Bowling Night @ Fort Lee
  - G Co – 21 NOV Family Night & Turkey Art
  - HHC – 14 DEC Holiday Party
  - J Co – 15 DEC Gift Exchange Potluck
  - M Co – 15 DEC Holiday Potluck
  - P Co – 19 DEC Holiday Party
  - V Co – 20 DEC Holiday Party
  - 508<sup>th</sup> TC – 26 JAN Paint and Cider Sip



# The Community Action Council (CAC)

## The U.S. Army Ordnance School

**Who:** The Fort Lee Community

**What:** Change of Responsibility

**Where:** MacLaughlin Gym

**When:** 08 DEC 17, 0800

**Why:** To pass responsibility from the outgoing Command Sergeant Major to the incoming Command Sergeant Major

**POC:** 1LT Max Curry; (804) 734-8970; max.z.curry.mil@mail.mil

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**VIP**

**CASCOM Command Team Attendance**



# The Community Action Council (CAC)

## ALU

**Who:** ALU Service Members, Civilians, and Family Members;  
sponsored by the 71<sup>st</sup> TRANS BN

**What:** BN Holiday Social

**Where:** ALU Multi-Purpose Rooms (MPR)

**When:** 7 DEC 2017 @ 1800-2000

**Why:** To celebrate the holidays through building cohesion and morale for the ALU students and civilian staff, cadre, Family Members and the Fort Lee Community.

**POC:** MAJ Black @ [forrest.l.black4.mil@mail.mil](mailto:forrest.l.black4.mil@mail.mil) or 765-8102 or  
MAJ Shonk @ [douglas.r.shonk.mil@mail.mil](mailto:douglas.r.shonk.mil@mail.mil) or 804-765-8120

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**VIP**

NA

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**CASCOM Command Team Attendance**

NA



# The Community Action Council (CAC)

## ALU/International Military Student Office

**Who:** IMSO Students and Families

**What:** Christmas Social

**Where:** ALU IMSO Lounge

**When:** 7 DEC 2017 @ 1130

**Why:** To build cohesion and morale for IMSO students and civilian staff, their sponsors, and Family Members.

**POC:** Mrs. Donna Wells @ 765-8150 or [donna.m.wells.civ@mail.mil](mailto:donna.m.wells.civ@mail.mil)

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**VIP**

NA

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**CASCOM Command Team Attendance**

The CASCOM CG and CSM are invited



# The Community Action Council (CAC)

## USATSCH

**Who:** All Transportation School Students & Faculty, Transporters, and Friends

**What:** "Wheelhouse" Wednesdays

**Where:** Fort Lee, VA (Lee Club) or Fort Eustis Club (Spearhead Lounge)\*

**When:** First Wednesday of the month at 1700 HRS

Upcoming Dates: 13DEC (Eustis), 3JAN (Lee), 7FEB (Lee)

**Why:** Network & Promote Esprit de Corps amongst the Transportation Corps

**POC:** LTC Sam Miller (804) 765-7447 or TC Website,

[WWW.TRANSPORTATION.ARMY.MIL](http://WWW.TRANSPORTATION.ARMY.MIL)

**Who:** Transportation Corps Senior Leaders (Officers, Warrant Officers, Senior NCOs)

**What:** Regimental Induction Ceremony

**Where:** Training Area-10 Fort Lee, VA (0930-1130)

**When:** Generally Monthly

Upcoming Dates: 11DEC, 9JAN

**Why:** Induct new Transportation Officers into the TC Regiment; network; promote team building and Esprit de Corps

**POC:** LTC Sam Miller (804) 765-7447

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### VIP

TC Honorary Regimental Colonel: LTG(R)  
Kathleen Gainey (case-by-case basis)

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### CASCOM Command Team Attendance

CASCOM Command Team has standing invite  
Uniform: Duty

***ALL TRANSPORTERS, PAST and PRESENT, Encouraged to Attend!***



# The Community Action Council (CAC) Kenner Army Health Clinic

## Time to get your flu shot!

Family Medicine Clinic walk-in hours  
Mon-Fri 0730-1100 & 1315-1515

Wilkinson Pediatric Clinic walk-in hours  
Mon-Fri 0730-1145 & 1300-1500  
(children 6 months and older)

Active duty service members receive  
flu vaccine with their units  
\*\*Make-up date 6 December 0700-  
1100, Liberty Chapel\*\*



Call the flu hotline at 804-734-9266 for flu vaccine information  
and updates throughout the season.



# The Community Action Council (CAC)

## Kenner Army Health Clinic

**Who:** DoD Civilians

**What:** Flu vaccination for DoD Civilians

**Where:** Occupational Health Clinic, 2<sup>nd</sup> Floor, Kenner

**When:** Tuesdays 0900-1100 (walk-in)

**Why:** Reduce the risk of getting sick with seasonal flu and spreading it to others

**POC:** Darcel Spragley, 804-734-9159, darcel.d.spragley.civ@mail.mil

<u>VIP</u>	<u>CASCOM Command Team Attendance</u>
Not applicable	Not Applicable



# The Community Action Council (CAC)

## Kenner Army Health Clinic

### Holiday Block Leave Schedule

- Clinics closed for holiday parties on 15 DEC from 1100-1300
- Clinics closed on federal holidays and weekends (23-25 DEC & 30 DEC – 1 JAN)
- Kenner open on training holidays (26 DEC & 2 JAN)
- TMC 1 & 2 closed for HBL (20 DEC – 2 JAN)
- AIT Soldiers may walk in to Kenner's Active Duty Clinic during HBL
- Patients with emergencies threatening life, limb, or eyesight should call 911 or report to the nearest emergency room
- For acute or urgent care after hours, call the Nurse Advice Line (800-TRICARE (874-2273), option 1, to get urgent care authorization



# The Community Action Council (CAC)

## 392D Army Band

- Who:** Fort Lee Community and Public
- What:** Combined Holiday Concert with Old Guard Fife and Drum Corps
- Where:** Fort Lee Playhouse, Anderson Turner Hall on VSU
- When:** 9 Dec 17, 1500 @ Fort Lee; 10 Dec 17, 1500 @ VSU
- Why:** Annual event to ring in the holiday season!
- POC:** CPL Jessica Williams, (804)734-4323,  
[Jessica.a.williams135.mil@mail.mil](mailto:Jessica.a.williams135.mil@mail.mil)

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### VIP

TBD

### CASCOM Command Team Attendance

COL Hannah will host 9 December concert

COL Butler will host 10 December concert

### Dress Code

All musicians and hosts – ASUs with long tie

All attendees – appropriate civilian attire, to include ugly Christmas sweaters

AIT students – as directed by PLT SGTs



# The Community Action Council (CAC)

## 392D Army Band

**Who:** 392D Army Band

**What:** Holiday caroling on Fort Lee

**Where:** Various agencies on Fort Lee

**When:** 12-15 Dec 17 during business hours

**Why:** Spread holiday cheer!

**POC:** SFC James Cipriano, Band Operations (804) 734-4323,  
email: [james.cipriano.mil@mail.mil](mailto:james.cipriano.mil@mail.mil)

**VIP**

TBD

**CASCOM Command Team Attendance**

N/A

**Dress Code**

N/A



# The Community Action Council (CAC)

## 392D Army Band

- Who:** Organizations submitting band requests
- What:** Military units requesting the band for official functions need to submit their request NLT 45 days prior to the event. Late requests must be accompanied by a letter of lateness explaining the extenuating circumstances. Exceptions may be granted on a case-by-case basis. Civilian Organizations requesting the band need to submit their request NLT 60 days prior to the event to allow for legal review.
- Why:** Coordinate competing requirements and deconflict missions and training calendar.
- POC:** SFC James Cipriano, Band Operations (804) 734-4323, email: [james.cipriano.mil@mail.mil](mailto:james.cipriano.mil@mail.mil)

**VIP**

TBD

**CASCOM Command Team Attendance**

N/A

**Dress Code**

N/A



# The Community Action Council (CAC)

## Directorate of Emergency Services

**Who:** Fort Lee Community

**What:** Santa Run

**Where:** Fort Lee Community

**When:** 10 December 2017, 1730-UTC

**Why:** Directorate of Emergency Services will be escorting Santa Claus through Fort Lee Community for the annual Santa Run on 10 Dec 2017, 1730 – UTC. Community members will hear the fire truck sirens as Santa Claus approaches each of the destinations on post. Follow us on Facebook for updates and a live interview with a special guest you will not want to miss.

**POC:** Louis Ostmann, (804) 734-6503, [louis.p.ostmann.civ@mail.mil](mailto:louis.p.ostmann.civ@mail.mil)

**VIP**

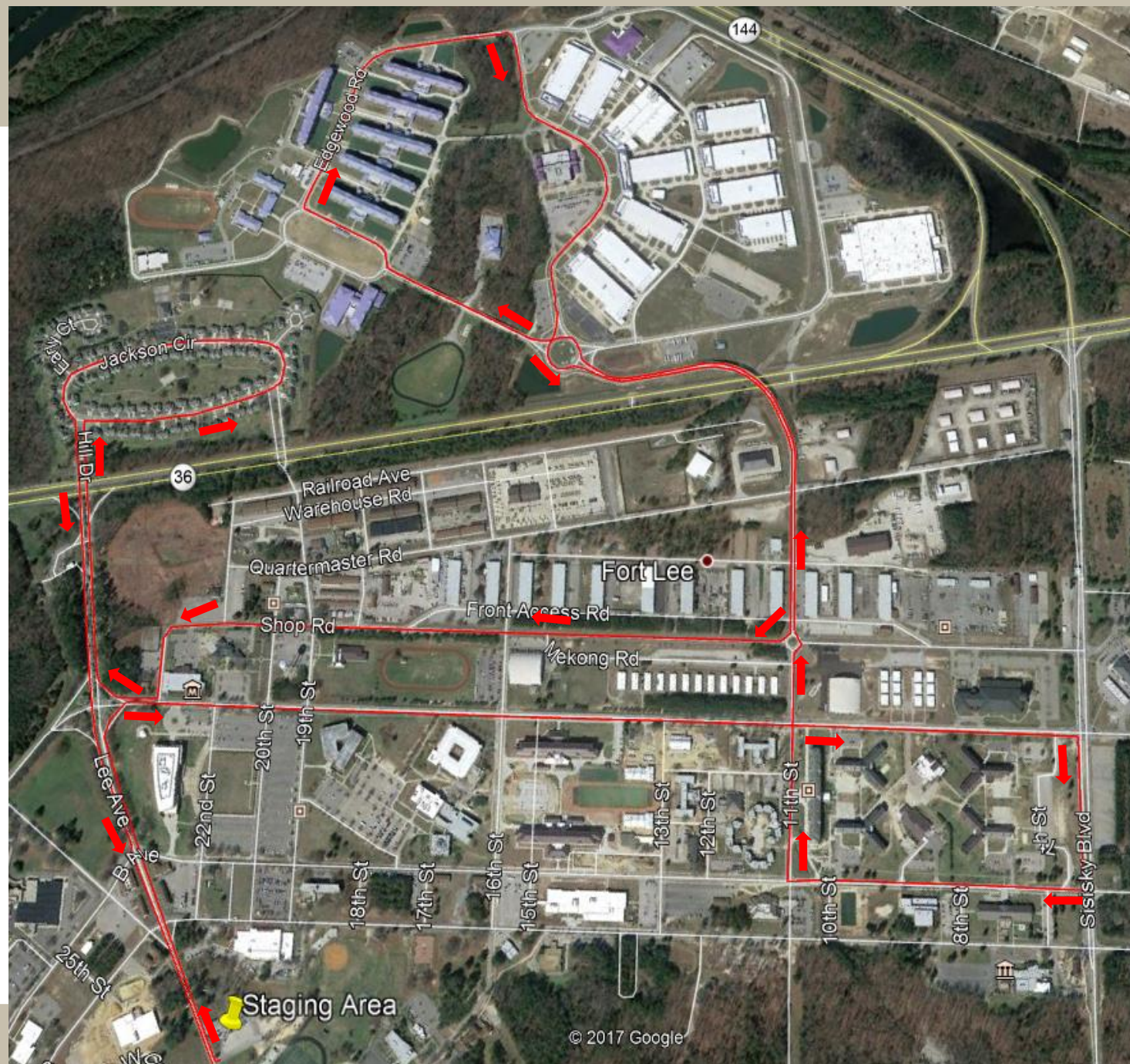
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**CASCOM Command Team Attendance**

NA



# CAC DES Santa Run Route

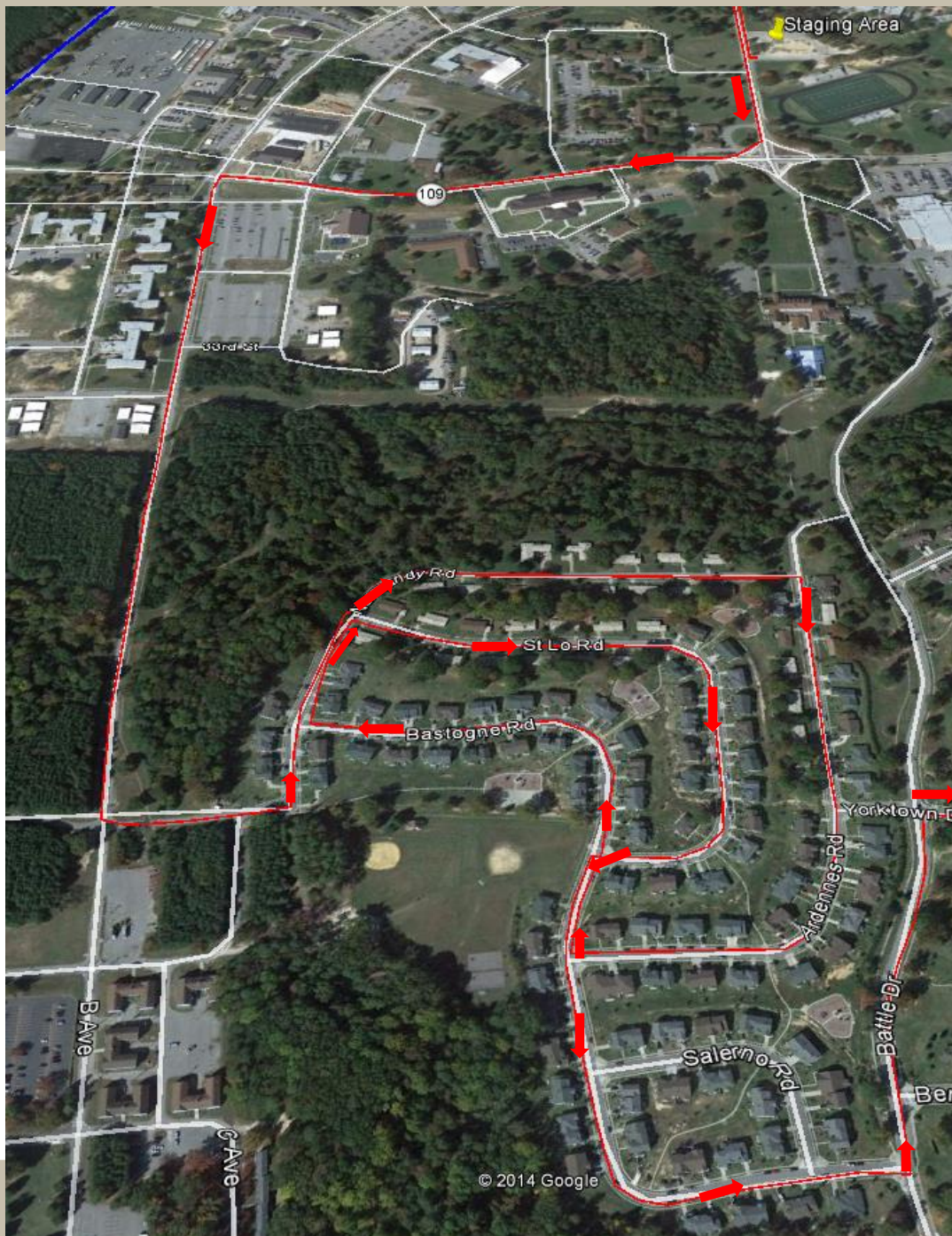


1. Exit Williams Stadium and Turn right onto Lee Ave.
2. Turn Right onto A Ave
3. Turn Right onto Sisisky Blvd.
4. Turn Right onto B Ave
5. Turn Right onto 11st St
6. Follow 11<sup>th</sup> St across A Ave and continue straight over Flyover to Ordnance.
7. Enter traffic circle and exit Circle towards parade field.
8. Turn right onto Edgewood.
9. Turn right onto Aberdeen
10. Enter traffic circle and Exit crossing flyover.
11. Turn right onto Shop Road
12. Turn Right onto A Ave
13. Turn Right onto Lee Ave Crossing RT 36 to Jackson Circle.
14. Take right at intersection
15. Exit Jackson Circle and Cross RT 36 entering Lee ACP.
16. Follow Lee Ave crossing A Ave.



© 2017 Google

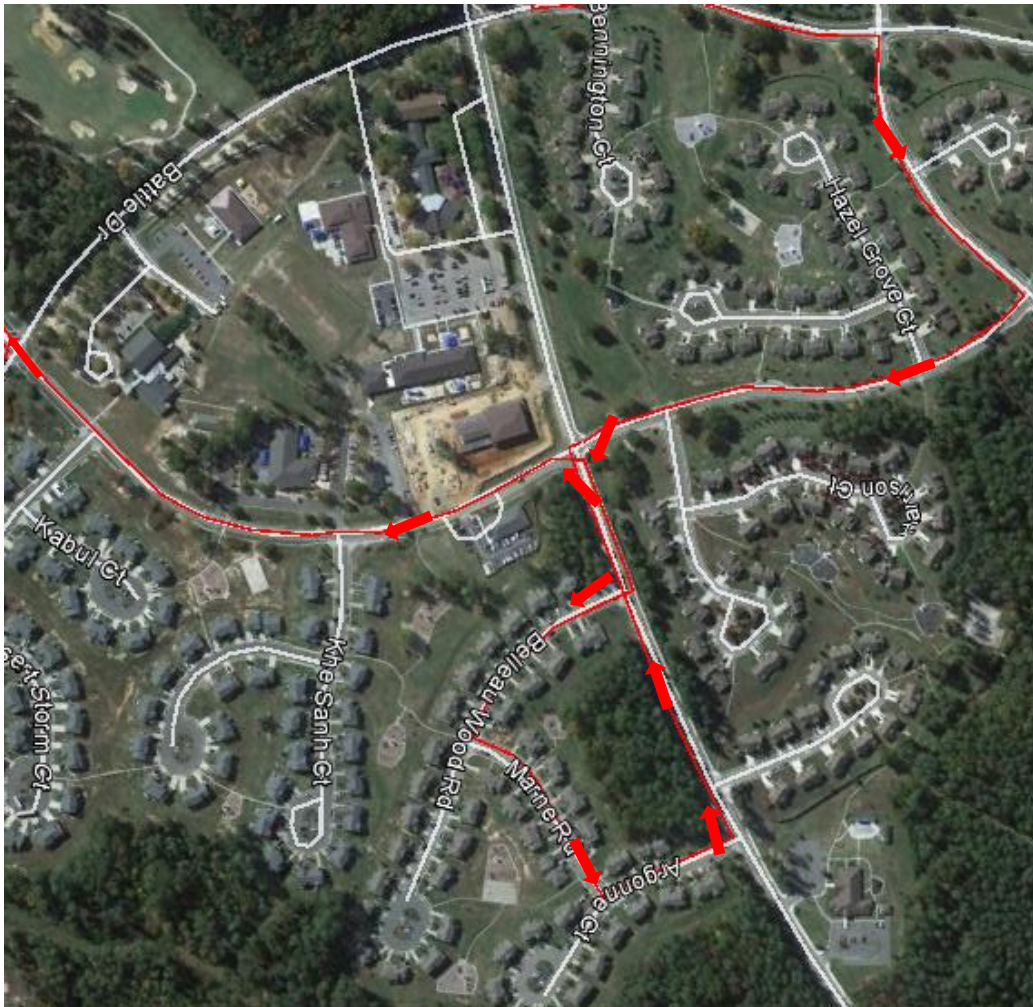
# CAC DES Santa Run Route



1. Turn right onto Mahone Ave.
2. Turn left onto B Ave
3. Turn left onto Yorktown Dr
4. Yorktown turns into Normandy
5. Turn right off of Normandy onto Ardennes.
6. Follow Ardennes to end. Turn right on Bastogne.
8. Follow Bastogne to end. Turn back onto Yorktown.
9. Turn right onto St Lo and follow to end.
10. Turn left onto Bastogne and follow to end.
11. Turn left onto Battle Drive.
12. Turn right onto Yorktown



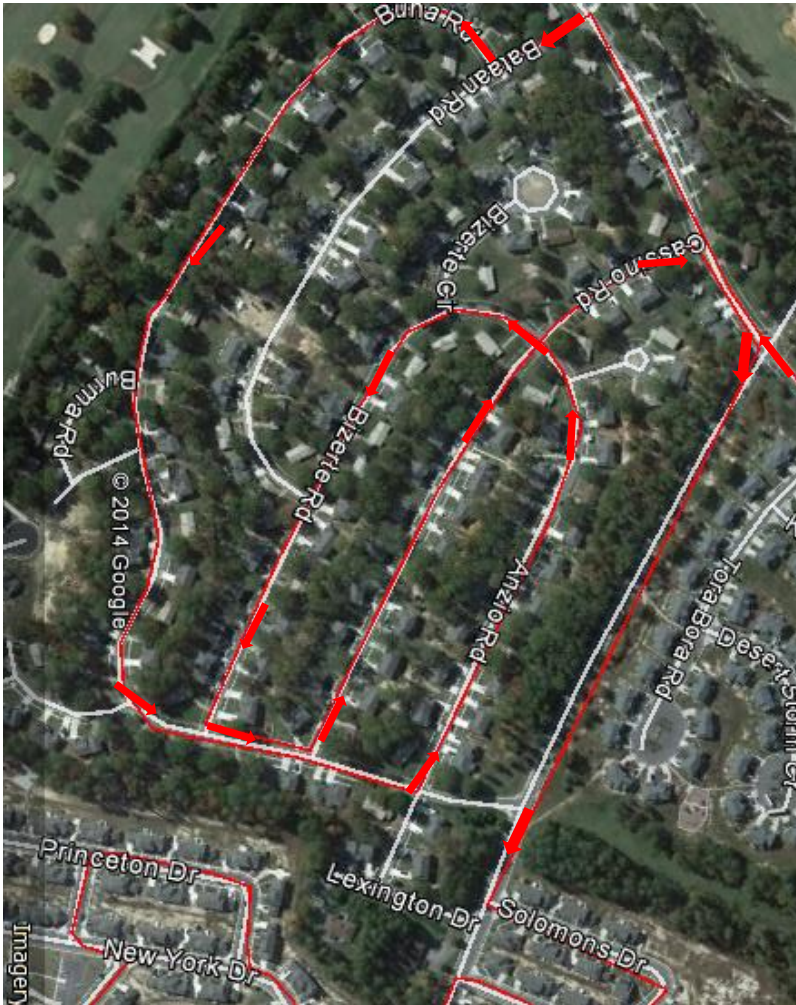
CAC  
DES  
Santa Run Route



1. Continue on Yorktown and turn right  
Continuing on Yorktown Dr until the Stop sign.
2. Turn left onto Sisisky Blvd. Take 1st right onto Belleau Wood.
3. Take left onto Marne Rd.
4. Take left off of Marne onto Argonne Ct.
5. Turn left onto Sisisky.
6. Turn left onto Yorktown Dr.
7. Follow Yorktown to Battle.



CAC  
DES  
Santa Run Route



1. Cross Battle Dr. continuing on Yorktown Dr.
2. Follow Yorktown and turn left onto Bataan Rd.
3. Turn right immediately onto Buna Rd.
4. Follow Buna and make left onto Anzio Rd.
5. Follow Anzio to Stop Sign. Cross over Cassino Rd.
6. Follow Bizerte Rd to the stop sign. Turn left onto Buna Rd.
7. Follow Buna and turn left onto Cassino Rd.
8. Follow Cassino Rd back to Yorktown Dr.
9. Turn right onto Yorktown Dr and follow to the stop sign at Battle Dr.
10. Turn right onto Battle Dr.



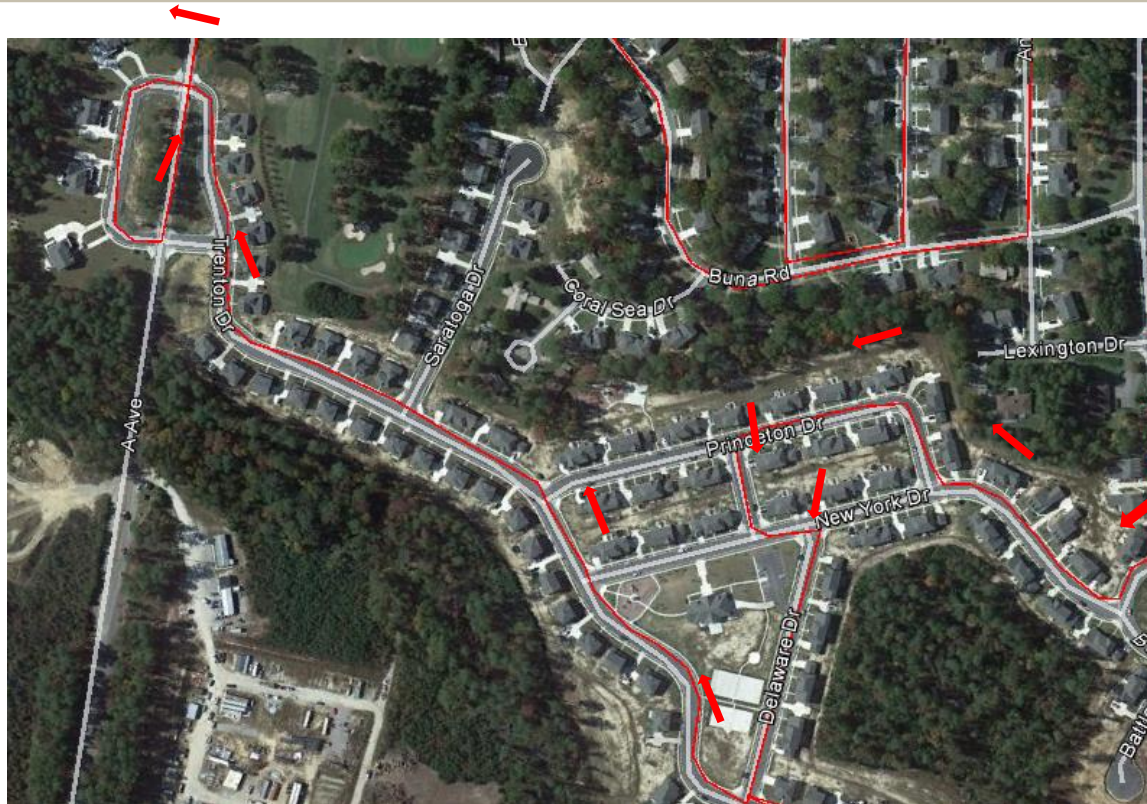
CAC  
DES  
Santa Run Route



1. Follow Battle Drive and turn left onto Solomon Dr.
2. Follow Solomon Dr to stop sign.
3. Turn left onto Okinawa Rd and follow to stop sign.
4. Turn right onto Inchon Rd.
5. Follow Inchon Rd to Unknown Rd and turn right.
6. Make 1<sup>st</sup> left onto Napels and follow to stop sign.
7. Turn left onto Manila and follow to stop sign.
8. Turn left onto Rhineland Rd.
9. Follow Rhineland Rd to stop sign and turn right.
10. Enter traffic circle and take immediate right.
11. Take immediate left and follow to stop sign.
12. Turn left and go to stop sign.
13. Turn left onto Battle Dr and enter traffic circle.
14. Take immediate right on New York Dr.

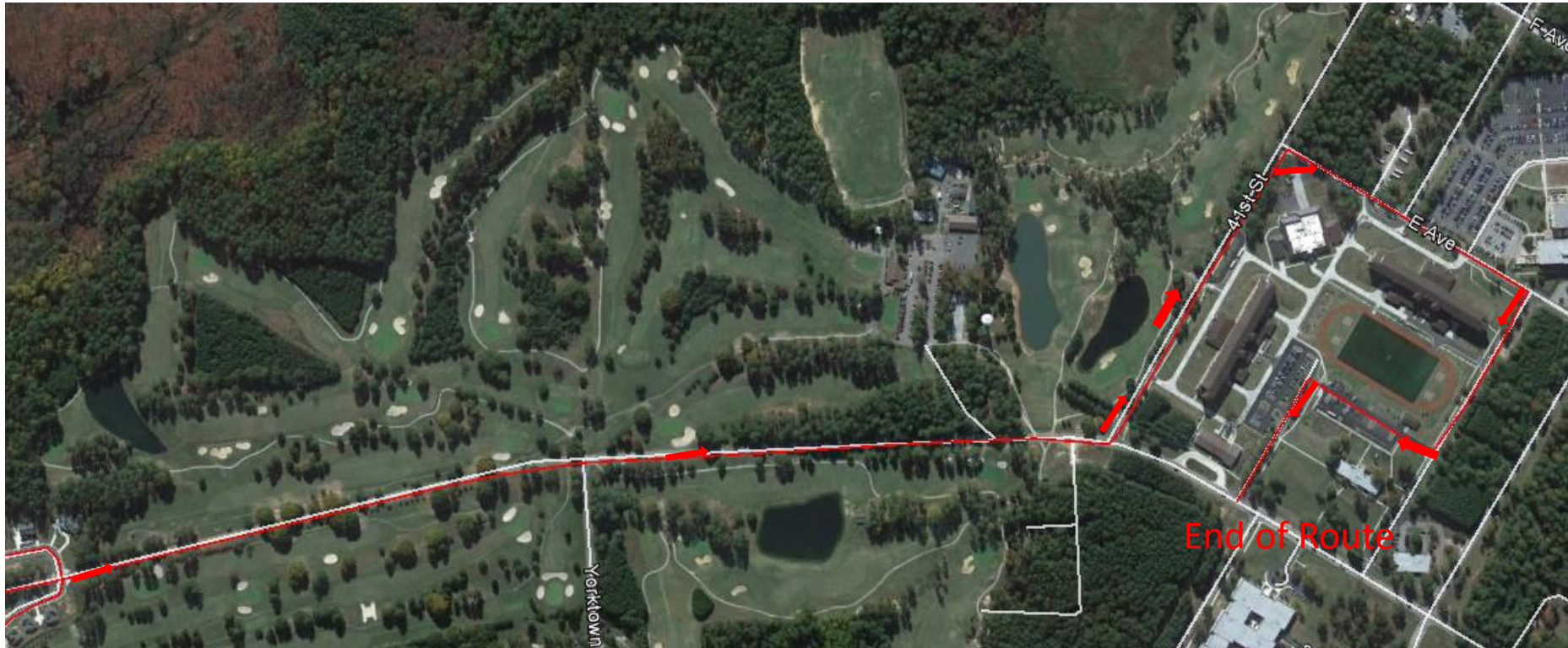


# CAC DES Santa Run Route



1. Follow New York Dr and turn right onto Princeton Dr.
2. Take first left off of Princeton Dr to stop sign.
3. Turn left onto Yorktown Dr and make immediate right onto Delaware Dr.
4. Take right at stop sign onto Trenton Dr.
5. Follow Trenton Dr to stop sign.
6. Cross over A Ave and go through command loop.
7. Turn left onto A Ave.





1. Follow A Ave and make left onto 41<sup>st</sup> St.
2. Turn right onto E Ave.
3. Turn right in front of DECA.
4. Turn right into parking lot between E Ave and A Ave.
5. Turn left at end of parking lot towards A Ave.
6. End of Route
7. Return to PMO.



# The Community Action Council (CAC)

## Directorate of Emergency Services

**Who:** Fort Lee PMO

**What:** House Watch Program

**Where:** Fort Lee Housing

**When:** On-going (stressing importance during holiday season)

**Why:** The House Watch Program is available when on-post residents will be gone for three or more days for vacation, an extended temporary duty assignment or deployment. The program protects those who are willing to take a few minutes to sign up prior to departure. The purpose is to deter property crimes by having police officers monitor the exterior of properties on a regular basis to look for signs of disturbance. A resident must obtain and complete an information worksheet to have one's quarters checked. Download the form by clicking the link below or stop by the MP Desk.

<http://www.lee.army.mil/pmo/documents/housewatch.pdf>

House Watch Program may provide an improved frame of mind to those on-post residents taking business trips or vacations knowing there's extra layer of protection and security of their quarters. Police will check for unsecured windows and doors, and occasionally conduct surveillance of these quarters.

**POC:** Fort Lee PMO (804) 734-7400

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**VIP**

NA

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**CASCOM Command Team Attendance**

NA



# The Community Action Council (CAC)

## Directorate of Emergency Services

### Fire Prevention and Safety Tips

1. Decorations and Christmas trees - ensure all lighting is UL approved and used in the appropriate place (i.e., indoor lights should not be used outdoors), decorations should not be hung near a heat source, and green/live Christmas trees should be watered and checked regularly to ensure they don't dry out and burn.

2. Space heaters - two fire in offices already this year. All space heaters need to be approved by supervisors and be UL approved with tip switches (to ensure they automatically turn off if tipped over). Extension cords and power strips are not to be used to power space heaters. Space heaters are required to be plugged directly into wall sockets.

3. Cooking - just like barbequing in the summer, keep those deep fryers away from structures and do not overfill with oil. Spill over when placing the turkey in the hot oil will cause a fire (additionally, turkeys should be fully thawed prior to placing in the hot oil).

To ensure the proper level of oil - first put the turkey in the empty fryer and fill with water to the proper level, then remove the turkey and the water level will show how much oil to use. Empty the water and dry the fryer before adding oil.

POC: Assistant Chief Randy Fitzpatrick, [randall.s.fitzpatrick.civ@mail.mil](mailto:randall.s.fitzpatrick.civ@mail.mil), 734-6597



# The Community Action Council (CAC)

## Directorate of Emergency Services

- Who:** Fort Lee Access Control Points (ACPs) and Visitor Control Center (VCC)
- What:** Holiday Block Leave (HBL) Operating Hours
- Where:** Fort Lee ACPs
- When:** During HBL, 20 Dec 17 – 1 Jan 18
- Why:** Allow Department of Army Security Guards to take leave during the Holiday period while the Fort Lee OPTEMPO is low. Operating hours modified for the VCC and the following ACPS: A Ave; Mahone; Lee; and Temple.
- POC:** Sherry Wilkerson, (804) 734-7748, sherry.l.wilkerson2.civ@mail.mil

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**VIP**

NA

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**CASCOM Command Team Attendance**

NA



# The Community Action Council (CAC)

## Directorate of Emergency Services

### HBL ACP/VCC HOURS

20 DEC 2017 - 1 JAN 2018

ACP	WEEKDAYS	WEEKENDS	CHRISTMAS/ NEW YEAR'S
SISISKY ACP	24 Hours	24 Hours	24 Hours
A AVE ACP	0600-2000	CLOSED	CLOSED
MAHONE ACP	0500-2100	0900-1600	CLOSED
SHOP ROAD ACP	CLOSED	CLOSED	CLOSED
LEE ACP	0600-2000	0600-2000	0600-2000
LEE VCC	0600-2000	0700-2000	0700-2000
JACKSON ACP	24 HOURS	24 HOURS	24 HOURS
TEMPLE ACP*	CLOSED	CLOSED	CLOSED

\* Flyover closed for PT. Vehicle traffic only during HBL.



# The Community Action Council (CAC)

## Directorate of Public Works

- Who:** Hunt Military Communities – Fort Lee Family Housing
- What:** Gift Wrapping Stations (all materials supplied by FLFH)
- Where:** 1510 Sisisky Drive (Sisisky Welcome Center) and All Neighborhood Centers in FLFH
- When:** 1-22 Dec 2017 - Monday – Friday from 0830 - 1730 hours
- Why:** Provides residents an opportunity to secretly wrap gifts. FLFH provides everything except the gifts (i.e. tape, scissors, wrapping paper and bows)
- POC:** Fort Lee Family Housing – 804-733-1558

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**VIP**

NA

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**CASCOM Command Team Attendance**

NA



# The Community Action Council (CAC) RSO



# The Community Action Council (CAC) RSO

## Catholic Holiday Worship Schedule

Christmas Eve Morning Mass	24 Dec 17	0900	Memorial Chapel
Protestant Christmas Eve Traditional	24 Dec 17	1100	Memorial Chapel
Christmas Eve Vigil of Nativity Mass	24 Dec 17	1600	Memorial Chapel
Christmas Day Mass	25 Dec 17	1000	Memorial Chapel
New Year's Eve Mass	31 Dec 17	1600	Memorial Chapel

## Protestant Holiday Worship Schedule

Protestant Christmas Eve Service	24 Dec 17	0909	Liberty Chapel
Combined Protestant Service	24 Dec 17	1900	Memorial Chapel
Collective Gospel Watch Night Service	31 Dec 17	2230	Liberty Chapel

## Jewish Holiday Worship Schedule

Annual Lake Party	13 Dec 17	1800	Brith Achim in Petersburg, (804) 732-3968
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## Islamic Holiday Worship Schedule

Friday Prayer	23 Dec 17	1200	Liberty Chapel, (804) 926-1577
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For more information call the Religious Support Office at 734-6494.



# The Community Action Council (CAC) RSO

Emergency Chaplain Duty will be available throughout HBL

Dinner & Discipleship	Memorial Chapel FLC	Last will be 13 December 2017	Next will be 10 January 2018
59th ORD BDE	Movie Night	Saturday, December 23, 2017	Saturday, December 30, 2017
	No Reload Worship Service	Sunday, December 24, 2017	Sunday, December 31, 2017
	Emergency Chaplain Coverage	Chaplain (CPT) Morales-Jude	
Catholic Mass	Memorial Chapel	Sunday, December 24, 2017	0900 Hours
	Memorial Chapel	Sunday, December 24, 2017	1600 Hours
	Memorial Chapel	Monday, December 25, 2017	1000 Hours
	Memorial Chapel	Sunday, December 31, 2017	0900 Hours
Traditional Protestant	Memorial Chapel	Sunday, December 24, 2017	1100 Hours
	Memorial Chapel	Sunday, December 31, 2017	1100 Hours
Combined Protestant	Memorial Chapel	Sunday, December 24, 2017	1900 Hours
909 General Protestant	Liberty Chapel	Sunday, December 24, 2017	0909 Hours
Gospel Worship Service	Liberty Chapel	Sunday, December 24, 2017	1100 Hours
909 General Protestant	Liberty Chapel	Sunday, December 31, 2017	0909 Hours
Gospel Worship Service	Liberty Chapel	Sunday, December 31, 2017	No 1100 Service
Watch Night Service	Liberty Chapel	Sunday, December 31, 2017	2230 Hours



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5 December 2017

# The Community Action Council (CAC) DHR



**U.S. Department  
of Veterans Affairs**

## **EXPLORE VETERANS AFFAIRS**

**LEARN ABOUT VA BENEFITS YOU MAY BE ELIGIBLE FOR**

The Department of Veterans Affairs (VA) representatives will be present to provide you and your family members with valuable information and assistance on the VA health care and resources, home loans, filing claims, life insurance, and survivor benefits. Get the facts and speak with our VA workforce professionals.

<b>When:</b> 4 October 2017	7 March 2018	1 August 2018
8 November 2017	11 April 2018	12 September 2018
6 December 2017	2 May 2018	10 October 2018
17 January 2018	6 June 2018	7 November 2018
7 February 2018	11 July 2018	12 December 2018

**Time:** 0900 – 1000 (TRICARE)  
1000 – 1130 (VA Health Administration)  
1300 – 1400 (VA Disability Claims Process)  
1400 – 1430 (AMVETS)

**Where:** Soldier Support Center - Bldg. 3400, Room 126



**Contact:** Fort Lee SFL-TAP Office (804) 734-6612 or email [Army.Lee.SFLTAP@mail.mil](mailto:Army.Lee.SFLTAP@mail.mil)

# The Community Action Council (CAC) DHR

## Are you

- 6-9 months from separating from the military?
- A spouse of a transitioning service member?
- A spouse new to the area due to change of duty station?
- A veteran recently separated seeking a career path?

Then this program is for you!

## Introducing the Workforce Innovation Opportunity Act (WIOA)

Learn about this national program that provides FREE job coaching, education & training, licensure & credentials, and job placement assistance. Get the facts and speak with Central VA's workforce professionals so you can get the job you want. Contact the Fort Lee SFL-TAP at (804) 734-6612 for more information and join us at the next WIOA Seminar.



### 2017-2018 Schedule of Events 10:00 – 12:00

13 October 2017	15 June 2018
15 December 2017	17 August 2018
9 February 2018	12 October 2018
13 April 2018	14 December 2018



### Established career pathways in Central Virginia include:

- |                                  |                                   |
|----------------------------------|-----------------------------------|
| • Cyber Security                 | • Project Management Professional |
| • Manufacturing Technician 1     | • Healthcare                      |
| • Comp TIA A+ & Network +        | • CDL-A                           |
| • Electrical Groundsman /Lineman | • Welding                         |
| • Logistics & Distribution       | • More!                           |

**Resource Workforce Centers - [www.ResourceVA.com](http://www.ResourceVA.com)**

Resource Workforce Center  
(Chesterfield)  
304 Turner Road  
Richmond, VA 23225  
Direct: (804) 652-3490  
[mit083@henrico.us](mailto:mit083@henrico.us)

Resource Workforce Center  
(Eastern Henrico)  
121 Cedar Fork Road  
Richmond, VA 23223  
Direct: (804) 952-6113  
[Tabitha.taylor@rescare.com](mailto:Tabitha.taylor@rescare.com)

Crater Workforce Office  
114 N. Union Street  
Petersburg, VA 23803  
Direct: (804) 732-7053  
[Suzannedtaylor57@yahoo.com](mailto:Suzannedtaylor57@yahoo.com)  
(434) 632-0935

Resource Workforce Center  
(Downtown Richmond)  
203 East Cary Street  
Richmond, VA 23219  
Direct: (804) 652-3240  
[Shanita.starke@rescare.com](mailto:Shanita.starke@rescare.com)

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5 December 2017

# The Community Action Council (CAC) FMWR

## Holiday Hours

### **MacLaughlin Fitness Center:**

December 19 & 20 (Closed)  
December 21 – 22 (Open 0800-1800)  
December 23 & 24 (Open 0800-1600)  
December 25 (Closed)  
December 26 (0800-1600)  
December 27 – 29 (Open 0800-1800)  
December 30 & 31 (Open 0800-1600)  
January 1 – 4 (Closed)

### **Clark Fitness Center:**

December 18 (Open 0800-1600)  
December 21 & 22 (Open 0800-1600)  
December 25 (Closed)  
December 26 – 29 (Open 0800-1600)  
December 23 – January 4 (Closed)

### **ALU Fitness Facility:**

December 18 – 2 January (Closed)

### **Ordnance Fitness Center:**

December 18 - January 2 (Closed)

### **Strength Performance Center:**

December 25 – January 1 (Closed)  
January 2 (Open 0800 – 1600)  
January 3 & 4 (Open 0500-2130)



# The Community Action Council (CAC) FMWR

## Holiday Hours

### **Child, Youth and School Service:**

December 25 (Closed)

January 1 (Closed)

\*Holiday Block Leave (December 20 - January 2), CDC and SAC operating hours will be adjusted to 0630-1730.

### **Sustainers' Pub**

December 15-17; (Open 1800-2200; Bar only/No food)

December 18-21 (Closed)

December 22 & 23; (Open 1800-2200; Bar only/No food)

December 24 - 28 (Closed)

December 29 & 30; (Open 1800-2200; Bar only/No food)

December 31 – January 1 (Closed)

### **Cardinal Golf Course:**

December 24 and 31 (Closes at 1300)

December 25 (Closed)

January 1 (Closed)

\*The snack bar will be closed from 16 December, re-opening 8 January for building structural repairs and carpet replacement.



# The Community Action Council (CAC) FMWR

## Holiday Hours

### **Warrior Zone:**

December 18 – 22 (Open 1200-1800)  
December 23 (Open 1200-2100)  
December 24 (Open 1200-1700)  
December 25 (Closed)  
December 26 – 29 (Open 1200-1700)  
December 30 (Open 1200-2100)  
December 31 (Open 1200-1700)  
January 1 (Closed)

### **Army Community Service:**

December 25 and 26 (Closed)  
January 1 and 2 (Closed)

\*Emergency assistance is always available to all military personnel and their families. The 24-hour Sexual Harassment/Assault Response and Prevention hotline number is (804) 894-0029. The Suicide Lifeline number is 1-800-273-8255, menu option 1. For emergency financial assistance, contact the American Red Cross at 1-877-272-7337

### **Auto Crafts:**

December 24, 0800-1400 (Open)  
December 25 - January 2 (Closed)

### **Battle Drive Pool:**

December 16 – January 5 (Closed)

### **TenStrike Bowling Center:**

December 24 and 25 (Closed)  
December 31 (Closed)  
January 1 (Closed)



# The Community Action Council (CAC) FMWR

## Holiday Hours

### **Frame Shop:**

December 18 – January 2 (Closed)

### **Community Library:**

December 23-26 (Closed)

December 29 – January 1 (Closed)

### **HideAway:**

December 17- January 2 (Closed)

### **Leisure Travel Service:**

December 26 - January 1 (Closed)

### **Lee Club:**

December 19 – January 3 (Closed)

### **Outdoor Recreation:**

Rental Center and Skeet Range: December 24 and 25 (Closed)

Rental Center and Skeet Range: December 31 and January 1 (Closed)



# The Community Action Council (CAC) FMWR

YULE LOVE OUR PRICES!



begins with a **PARTY** on **DECEMBER 5, 3 - 6 pm**,  
and the great **deals continue through Christmas Eve!**

Huge savings and great deals! Cookies & beverages available while you shop!

Demo clubs go on sale at this party.

DETAILS: (804) 734-2899



LEEMWR.COM



FORT LEE FMWR

Audience: Fort Lee Community



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5 December 2017

# The Community Action Council (CAC) FMWR



**Fort Lee's Family and MWR**

# Grand Illumination

**DECEMBER 7, 4:15 PM**

**ON THE  
LEE CLUB LAWN**

**MAHONE AVE. AND BATTLE DRIVE**

**Santa arrives at 5 PM!**

**DETAILS: (804) 765-1539 • leemwr.com**



Audience: Open to the public.



# The Community Action Council (CAC) FMWR

Fort Lee Community Library  
Building 12420, Army Logistics University



**DECEMBER 8**

5:30 - 6:30 PM

Holiday celebration with stories  
for kids of all ages.  
Special craft time for children  
after the story reading.

**This is a FREE activity!**

HOLIDAY STORIES & CRAFTS  
at the Community Library

**Santa will be here too!**

All children 15 and under must be accompanied by a parent or legal guardian.

**DETAILS: (804) 765-8095**



**LEEMWR.COM**



**FORT LEE FMWR**

Audience: Open to the public.



# The Community Action Council (CAC) FMWR

# The HideAway

WALKY CHRISTMAS

SWEATER CONTEST

**Saturday, December 9**

**Doors open: 6 pm & Contest: 11 pm**

**Come celebrate the season with holiday fun and prizes!**



**DETAILS: (804) 765-1539**



**LEE.ARMYMWR.COM**



**FORT LEE FMWR**

Audience: Fort Lee Community



# The Community Action Council (CAC) FMWR

Family and MWR



## SUPER "BOWL" LII PARTY

**FEBRUARY 4, 5 PM, FREE ADMISSION**  
**WATCH THE BIG GAME WITH US!**

Bldg. 8016, 2403 C Avenue

**DETAILS: (804) 734-6860**



**LEE.ARMYMWR.COM**



**FORT LEE FMWR**

Audience: Fort Lee Community



# The Community Action Council (CAC)

## Army Community Service

#8

- Who:** Fort Lee Community
- What:** Army Family Team Building “DAY” Celebration & Cake Cutting
- Where:** Fort Lee Main Post Exchange
- When:** 15 December 2017, 1130-1300
- Why:** Celebration of AFTB’s anniversary as an official Army program
- POC:** Frenchi Watts Kemp, 804-734-7979, Frenchi.n.wattskemp.civ@mail.mil

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### VIP

COL Butler  
CSM DeSouza

### CASCOM Command Team Attendance

N/A



# The Community Action Council (CAC) AAFES

**Who:** Fort Lee Community

**What:** Exodus Hours

**Where:** All Facilities

**When:** Starting 18 Dec 17

**Why:** Holiday Block Leave

**POC:** Elizabeth Isakson, [isaksone@aafes.com](mailto:isaksone@aafes.com), 804-861-4329

**Who:** Fort Lee Community

**What:** Facilities Will Close Early

**Where:** All Facilities

**When:** 25 Jan 18 – 03 Feb 18

**Why:** Annual Inventory

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**VIP**

NA

**CASCOM Command Team Attendance**

NA



# The Community Action Council (CAC)

## AAFES

	18-Dec	19-Dec	20-Dec	21-Dec	22-Dec	23-Dec	24-Dec	25-Dec	26-Dec	27-Dec	28-Dec	29-Dec	30-Dec	31-Dec	1-Jan	2-Jan
								Christmas Day						New Year's Day		
	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Monday	Tuesday
Ft Lee Main Store	1000-1800	1000-1800	1000-1800	1000-1800	1000-1800	1000-1800	0900-1600	CLOSED	1000-1800	1000-1800	1000-1800	1000-1800	1000-1800	1000-1800	CLOSED	1000-1800
Bellwood	0900-1700	0900-1700	0900-1700	0900-1700	0900-1700	CLOSED	CLOSED	CLOSED	CLOSED	0900-1700	0900-1700	0900-1700	0900-1700	CLOSED	CLOSED	0900-1700
Ft Pickett	1000-1600	1000-1600	1000-1600	1000-1600	1000-1600	CLOSED	CLOSED	CLOSED	CLOSED	1000-1600	1000-1600	1000-1600	CLOSED	CLOSED	CLOSED	1000-1600
JAG Bookstore	0900-1300	0900-1300	0900-1300	0900-1300	0900-1300	CLOSED	CLOSED	CLOSED	CLOSED	0900-1300	0900-1300	0900-1300	CLOSED	CLOSED	CLOSED	CLOSED
LogU Bookstore	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED
Pxtra Troop Store	1000-1700	1000-1700	1000-1700	1000-1700	1000-1700	1000-1700	1000-1700	CLOSED	1000-1700	1000-1700	1000-1700	1000-1700	1000-1700	1000-1700	CLOSED	1000-1700
MCSS	CLOSED	1000-1700	1000-1700	1000-1700	1000-1700	1000-1700	1000-1700	CLOSED	CLOSED	1000-1700	1000-1700	1000-1700	1000-1700	1000-1700	CLOSED	CLOSED
Express	0600-2000	0600-2000	0600-2000	0600-2000	0600-2000	0800-2100	0800-1800	CLOSED	0800-2000	0600-2000	0600-2000	0600-2000	0800-2100	0800-1900	1000-1800	0600-2000
Ordnance Troop Store	1200-1600	CLOSED	1200-1600	CLOSED	1200-1600	CLOSED	CLOSED	CLOSED	CLOSED	1200-1600	CLOSED	1200-1600	CLOSED	CLOSED	CLOSED	1200-1600
Burger King	1100-1600	1100-1600	1100-1600	1100-1600	1100-1600	CLOSED	CLOSED	CLOSED	CLOSED	1100-1600	1100-1600	1100-1600	CLOSED	CLOSED	CLOSED	1100-1600
Charley's Steakery	1030-1700	1030-1700	1030-1700	1030-1700	1030-1700	1030-1700	1030-1600	CLOSED	1030-1700	1030-1700	1030-1700	1030-1700	1030-1700	1030-1700	CLOSED	1030-1700
Popeye's Chicken	1100-1700	1100-1700	1100-1700	1100-1700	1100-1700	1100-1700	1100-1700	CLOSED	1100-1700	1100-1700	1100-1700	1100-1700	1100-1700	1100-1700	CLOSED	1000-2000
Arby's	1030-1700	1030-1700	1030-1700	1030-1700	1030-1700	1030-1700	1030-1600	CLOSED	1030-1700	1030-1700	1030-1700	1030-1700	1030-1700	1030-1700	CLOSED	1030-1700
Subway	0930-1700	0930-1700	0930-1700	0930-1700	0930-1700	0930-1700	0930-1600	CLOSED	0930-1700	0930-1700	0930-1700	0930-1700	0930-1700	0930-1700	CLOSED	0930-1700
LogU Subway	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED
Einstein Bagels	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED
Manchu Wok	1100-1330	1100-1330	1100-1330	1100-1330	1100-1330	1100-1330	1000-1530	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	1100-1330



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# The Community Action Council (CAC)

## Petersburg National Battlefield

**Who:** Fort Lee Community

**What:** Special Use Permits for Military Training and Events

**Where:** <https://www.nps.gov/pete/permits-military.htm>

**When:** At least 30 days in advance

**Why:** Required for all military sponsored events including athletic events and rucksack marches. \$50 application fee is waived for all military groups

**POC:** Chris Bryce; 804-732-3571 ex 103; [chris\\_bryce@nps.gov](mailto:chris_bryce@nps.gov)

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VIP

N/A

CASCOM Command Team Attendance

N/A



# The Community Action Council (CAC)

## Holiday Helper at Fort Lee

**Who:** Holiday Helper at Fort Lee

**What:** VIP Open House Friday, 8 Dec 17 from 1000 to 1100 (invitation only). Community Open House Friday, 8 Dec 17 from 1100 to 1800.

**Where:** Fort Lee Toystore

**When:** 8 Dec 17 at 1000

**Why:** The VIP Open House allows senior leaders, both military and civilian, to tour the toystore and shop one-on-one with a junior ranking military member as a way to show support.

**POC:** Susan Garling, [email@holidayhelperassociation.com](mailto:email@holidayhelperassociation.com), 804-305-7599 or Joy Metzger, [mail4joymetzger@gmail.com](mailto:mail4joymetzger@gmail.com), 804-519-3616

### VIP

- All Fort Lee senior leaders will be invited to attend.
- The Governor and First Lady have been invited – no confirmation to date.
- Key community leaders & elected officials have been invited to attend.

### CASCOM Command Team Attendance

Commanding General and any and all key leaders able to attend.



# December Event Calendar Summary

SUN	MON	TUE	WED	THU	FRI	SAT
					1 Housing Gift Wrapping Begins	2
3	4	5 Golf Club Holiday Sale and Party	6 VA Rep Brief	7 Grand Illumination	8 Library Stories and Crafts  OD Change of Responsibility  Holiday Helper Community Open House	9 Hideaway Ugly Sweater Contest
10 Santa Run	11	12	13	14	15 WIOA Program	16
17	18 AAFES HBL Hours Begin	19	20 Financial Ed Seminar  HBL Gate Hours Begin	21	22	23
24	25	26	27	28	29	30

**Next CAC  
Scheduled for  
6 Feb 18, 0930-1100**